

**GUILDFORD & WAVERLEY JOINT APPOINTMENTS COMMITTEE**

**WEDNESDAY, 13TH OCTOBER, 2021 AT 9.30 AM IN THE BOARDROOM, WOKING BOROUGH COUNCIL, CIVIC OFFICES, GLOUCESTER SQUARE, WOKING, SURREY, GU21 6YL**

**Members:**

Councillor Joss Bigmore, Leader, Guildford Borough Council (Joint Chairman)  
Councillor Paul Follows, Leader, Waverley Borough Council (Joint Chairman)  
Councillor Peter Clark, Deputy Leader, Waverley Borough Council  
Councillor Jan Harwood, Deputy Leader, Guildford Borough Council  
Councillor Stephen Mulliner, Waverley Borough Council  
Councillor Ramsey Nagaty, Guildford Borough Council)

**A G E N D A**

**1. APOLOGIES FOR ABSENCE**

**2. DISCLOSURES OF INTEREST**

To receive from Members, declarations of interest in relation to any items included on the agenda for this meeting in accordance with the Guildford and Waverley's respective Codes of Conduct for Councillors.

**3. MINUTES OF THE FIRST MEETING OF THE JOINT APPOINTMENTS COMMITTEE HELD ON 22 SEPTEMBER 2021 (Pages 3 - 8)**

**4. EXCLUSION OF THE PUBLIC**

The Joint Appointments Committee is asked to consider passing the following resolution:

"That pursuant to Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following item of business on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in Paragraphs 1 and 4 of the revised Part 1 of Schedule 12A to the Act:

- (1) Information relating to any individual
- (4) Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or officer-holders under, the authority."

**5. APPOINTMENT OF JOINT CHIEF EXECUTIVE (Pages 9 - 14)**

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**Guildford Borough Council and Waverley Borough Council  
Joint Appointments Committee**

To confirm as a correct record:

- the public Minutes of the first meeting of the Joint Appointments Committee held on 22 September 2021 (Appendix 1), and
- the exempt Minutes of the first meeting of the Joint Appointments Committee held on 22 September 2021 (Appendix 2)

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WAVERLEY BOROUGH COUNCIL

MINUTES OF THE GUILDFORD & WAVERLEY JOINT APPOINTMENTS COMMITTEE -  
22 SEPTEMBER 2021

(To be read in conjunction with the Agenda for the Meeting)

**Present**

Cllr Paul Follows (Joint Chairman, in the Chair)	Cllr Jan Harwood
Cllr Joss Bigmore (Joint Chairman)	Cllr Stephen Mulliner
Cllr Peter Clark	Cllr Paul Spooner

**Also Present**

John Armstrong (Democratic Services and Elections Manager, Guildford Borough Council), Daniel Bainbridge (Borough Solicitor, Waverley Borough Council), Diane Owens (Lead Legal Specialist and Monitoring Officer, Guildford Borough Council) and Francesca Smith (Lead HR Specialist, Guildford Borough Council) David Maycock (Employment Director, South East Employers), and Louise Fleming (Democratic Services and Business Support Team Manager, Waverley Borough Council)

1 APOLOGIES FOR ABSENCE (Agenda item 1)

There were no apologies for absence.

2 DECLARATIONS OF INTEREST (Agenda item 2)

There were no declarations of interest

3 EXCLUSION OF THE PRESS AND PUBLIC (Agenda item 3)

**RESOLVED** that in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following matter on the grounds that it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in Paragraph 4 of the revised Part I of Schedule 12A of the Local Government Act 1972, namely: Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or officer-holders under, the authority.

4 RECRUITMENT TO THE POST OF JOINT CHIEF EXECUTIVE (Agenda item 4)

The Joint Appointments Committee **RESOLVED** that the recommendations set out in the exempt report be approved.

**The meeting commenced at 3.00 pm and concluded at 3.50 pm**

**Chairman**

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